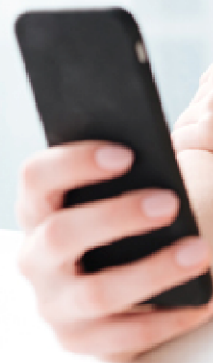


Sign Documents – Just Others

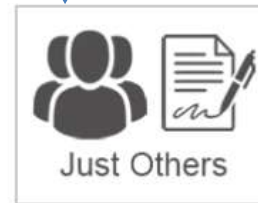
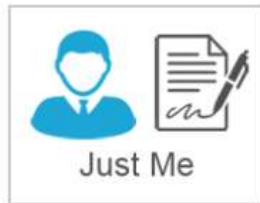
Just  *Sign*
DIGITAL SIGNATURE MADE EASY



Document Preparation

1. Login to JustSign account - Click on **'Just Others'**

Who Will Sign?



You can import any document from your computer which you need to digitally sign or from Box, Dropbox, Google Drive or One Drive

Browse Files

Go to Document Manager

Document Preparation

2. Sender can select the Signer from the dropdown list

3. Signer will appear in this window

4. Drag and Drop files from your system to upload

5. Click on Proceed to Prepare Document

OR

2. Sender can also 'Add New Signer' by entering the signer's details

OR

4. Select document from your inbox or Shared folder

Document Preparation

Just Others to Sign

1 Select Signers and Document which needs to be signed 2 Prepare Document for Signature 3 Send Email to Signers

Back Save Save & Exit Cancel Proceed to Email Signers

John Tax Payer Select Document which you want to prepare Sample Tax Return...

Select signer above & Drag-Drop Below field on Doc

- Signature Box
- Initial Box
- Full Name
- Witness Name
- Witness Sign
- Sender Comment Box
- Signer Comment Box
- Email Address
- Mobile
- Date Box
- Dial Box
- Check Box

Mr John Tax Payer TFN: 123 456 789

PART A Electronic Lodgment Declaration (Form I)

This declaration is to be completed where a taxpayer elects to use an approved ATO electronic channel. It is the responsibility of the taxpayer to retain this declaration for a period of five years after the declaration is made, penalties may apply for failure to do so.

Privacy
The ATO is authorised by the Taxation Administration Act 1953 to request your tax file number (TFN). We will use your TFN to identify you in our records. It is not an offence not to provide your TFN. However, you cannot lodge your income tax form electronically if you do not quote your TFN.

Electronic funds transfer - direct debit
Where you have requested an EFT direct debit some of your details will be provided to your financial institution and the Tax Office's sponsor bank to facilitate the payment of your tax liability from your nominated account.

Tax file number: 123 456 789 Year: 2021
Name: Mr John Tax Payer

Declaration
I declare that:
- the information provided to my registered tax agent for the preparation of this tax return, including any applicable schedules is true and correct, and
- the agent is authorised to lodge this tax return.

Important: The tax law imposes heavy penalties for giving false or misleading information.

Signature: Signature - John Tax Payer Date: 14-09-2021

PART B Electronic funds transfer consent

This declaration is to be completed when an electronic funds transfer (EFT) of a refund is requested and the tax return is being lodged through an approved ATO electronic lodgment channel.

The declaration must be signed by the taxpayer prior to the EFT details being transmitted to the Tax Office. If you elect for an EFT, all details below must be completed.

Important: Care should be taken when completing EFT details as the payment of any refund will be made to the account specified.

Page 1
Page 2

6. Drag & Drop your signer's Signature Box in their signing section on document

6. You can also Drag & Drop other details on the document (e.g. Date)

7. Click on 'Email Signers' to send the documents for signing

Document Preparation

Just Others to Sign

1 Select Signers and Document which needs to be signed

2 Prepare Document for Signature

3 Send Email to Signers

Back Save Save & Exit Cancel Send for Sign

Level of Authentication (Drag & Drop to right panel)

Send to signer signing request via

- Email OR
- Mobile OR
- Face To Face Signing

Signer will sign as below

- Upload or Choose Font OR
- By Drawing

Request signer to upload below

- Medicare Card
- Drivers License
- Passport
- 10 Sec. Video (Coming Soon)

Receive Progress Notification OFF

Set an expiry date to sign (optional)

Send For Sign

Signers

John Tax Payer

Email Reminder(s)

Daily 0 10

Verify signer with OTP on Mobile OFF

How Signers will Sign & Authenticate (Drag and Drop)

Drag & Drop Here Signers will sign & Level of Authentication required from the left panel

Level of Authentication

Insert Attachment in Email

Drag and drop files here to upload (Or Click here to upload file) Document not to be signed

Send Email Message

Normal B I U

Please click on the below button to "View and Sign" this document. Please enter code <XXXXXX> to access when prompted. You will be able to upload your digital signature or use one of our font Signature.

Send For Sign

8. Decide the Authentication for Signer by selecting and dragging the item into the field 'How Signers will Sign & Authenticate'

9. Click on to 'Send for Sign' and an email will be sent to Signers

How Signer Signs

1. Signer receives email from Sender to sign the document and clicks on 'View & Sign'

Dear John Tax Payer,

I invite you to sign Sample Tax Return_2021.pdf.

Please click on the below button to "View and Sign" this document. Please enter code <384151> to access when prompted. You will be able to upload your digital signature or use one of our font Signature.

View & Sign

If you get stuck, Do not hesitate to contact me.

After you sign Sample Tax Return_2021.pdf, Everybody will get copy by email.

John Drego
0424714307
JustSign Pty Ltd
Address 1
SYDNEY
NSW-2121

2. Signer Clicks on 'Accept' to sign the document

John, You are invited to sign

You have been invited by John Drego to sign the document Sample Tax Return_2021.pdf

To Proceed to Digitally Sign, Please click the Accept button Below. the next screen, you will be asked to enter the code which has been emailed to you.

Accept Refuse to Sign

John, You are invited to sign

John Drego provided you with a 6 Digit code via email. Enter the code in the Box below and click verify to view the Document.

384151

Verify

3. Signer enters the verification code from email and enters and clicks 'Verify'

How Signer Signs

4. 1st time Signer needs to set up the signature by either Uploading Signature or Select system Font

Signature Setup

Upload Signature | Select Font

First Name *

Last Name *

SELECT	SIGNATURE
<input checked="" type="radio"/>	<i>John Tax Payer</i>
<input type="radio"/>	<i>John Tax Payer</i>
<input type="radio"/>	<i>John Tax Payer</i>
<input type="radio"/>	<i>John Tax Payer</i>
<input type="radio"/>	<i>John Tax Payer</i>

Selected Signature

By clicking Save Signature, I agree to the terms of the [JustSign Signature Agreement](#)

4. Signer clicks on 'Click here to Sign' tab to sign the document

Sign Document

Click on on below page number(s) and click on "Click Here to Sign" Signature on page 1 Click here to sign all pages

Your Signature | Download | Attach

VIEW PAGE 1 OF 6

Mr John Tax Payer TFN: 123 456 789

PART A Electronic Lodgment Declaration (Form I)

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Taxation law authorises the ATO to collect information and to disclose it to other government agencies. For information about your privacy go to [ato.gov.au/privacy](#)

Electronic funds transfer - direct debit
Where you have requested an EFT direct debit some of your details will be provided to your financial institution and the Tax Office's sponsor bank to facilitate the payment of your taxation liability from your nominated account.

Tax file number Year

Name

Declaration I declare that:

- the information provided to my registered tax agent for the preparation of this tax return, including any applicable schedules is true and correct, and
- the agent is authorised to lodge this tax return.

Important: The tax law imposes heavy penalties for giving false or misleading information.

Signature Date

PART B Electronic funds transfer consent

This declaration is to be completed when an electronic funds transfer (EFT) of a refund is requested and the tax return is being lodged through an approved ATO electronic lodgment channel.

Page 1

Page 2

How Signer Signs

5. Signer clicks on 'I Agree' tab to complete the signing

Consent to Signature You have signed at all places in this document I agree to be bound by inserting my signature in this document

« ‹ VIEW PAGE 1 OF 6 › »

Mr John Tax Payer TFN: 123 456 789

PART A Electronic Lodgment Declaration (Form I)

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Electronic funds transfer - direct debit

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Tax file number Year

Name

Declaration
I declare that:

- the information provided to my registered tax agent for the preparation of this tax return, including any applicable schedules is true and correct, and
- the agent is authorised to lodge this tax return.

Important: The tax law imposes heavy penalties for giving false or misleading information.

Signature Date

PART B Electronic funds transfer consent

This declaration is to be completed when an electronic funds transfer (EFT) of a refund is requested and the tax return is being lodged through an approved ATO electronic lodgment channel.

Signed Document

Mr John Tax Payer

TFN: 123 456 789

PART A Electronic Lodgment Declaration (Form I)

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Electronic funds transfer - direct debit

Where you have requested an EFT direct debit some of your details will be provided to your financial institution and the Tax Office's sponsor bank to facilitate the payment of your taxation liability from your nominated account.

Tax file number Year
Name

Declaration

I declare that:

- the information provided to my registered tax agent for the preparation of this tax return, including any applicable schedules is true and correct, and
- the agent is authorised to lodge this tax return.

Important: The tax law imposes heavy penalties for giving false or misleading information.

Signature

John Tax Payer
Signed by: John Tax Payer
Date & Time: 14 Sep 2021 12:57:04 PM AEST

Date

14-09-2021

PART B Electronic funds transfer consent

This declaration is to be completed when an electronic funds transfer (EFT) of a refund is requested and the tax return is being lodged through an approved ATO electronic lodgment channel.

The declaration must be signed by the taxpayer prior to the EFT details being transmitted to the Tax Office. If you elect for an EFT, all details below must be completed.

Important: Care should be taken when completing EFT details as the payment of any refund will be made to the account specified.

Signed Document – Certificate & Audit Trail

Completion Certificate consists of important information of sender and signers like : Name, Email address, Mobile No, IP Address, Signing date and Time, Document Name and most importantly the signer's Signature.

Audit Trail of the document signing is available for legal ratification, if needed. Audit Trail contains step-by-step activity trail of the document signing process with exact date and timestamp of each activity.

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Phone: (02) 9684 4199
www.justsign.com.au

Certificate of Completion version 1.0

Certificate of Completion

Document ID 5bbf40a412d64b1fh565ca8b22048f4
Name Sample Tax Return_2021.pdf

Sender	John Drego	Sent	14/09/2021 12:49 PM (AEST)
Email	justsigndemo@gmail.com	Completed	14/09/2021 12:57 PM (AEST)
Number	0424714307	Number of Documents	1 (One)
Business	JustSign Pty Ltd	Number of Pages	6 (Six)
Address	Address 1 SYDNEY NSW-2121	Number of Recipients	1 (One)
Website		Number of Witnesses	0 (Zero)
IP Address	101.112.92.210	Timezone	AEST

Browser & OS Chrome93.0457763, Windows 10

Recipient Name	John Tax Payer	Sent	14/09/2021 12:49 PM (AEST)
Type	Signer	Viewed	14/09/2021 12:53 PM (AEST)
Email	john taxpayer4@gmail.com	Signed	14/09/2021 12:57 PM (AEST)
Signature Method	Just Sign - system generated	Completed	14/09/2021 12:57 PM (AEST)
IP Address	101.112.92.210	Signature	
Geolocation	-33.8837,151.2128 (Approximate)		

John Tax Payer

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Suite 3.04, Level 3, 29-31 Solent Circuit,
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Audit Trail

09/07/2021 03:51 PM
Secure Hash Number (689da45004d93b5eb80cb3dc058f1c2ca8240ccd144f4ad02d03d8e9cfdb2b2f)
The document has been Uploaded by Alex Tax Preparer

14/09/2021 12:49 PM
Secure Hash Number (689da45004d93b5eb80cb3dc058f1c2ca8240ccd144f4ad02d03d8e9cfdb2b2f)
The document has been prepared by John Drego

14/09/2021 12:49 PM
Secure Hash Number (689da45004d93b5eb80cb3dc058f1c2ca8240ccd144f4ad02d03d8e9cfdb2b2f)
John Tax Payer (john taxpayer4@gmail.com) has been emailed a copy of the document to complete

14/09/2021 12:52 PM
Secure Hash Number (689da45004d93b5eb80cb3dc058f1c2ca8240ccd144f4ad02d03d8e9cfdb2b2f)
John Tax Payer (john taxpayer4@gmail.com) opened the document

14/09/2021 12:53 PM
Secure Hash Number (689da45004d93b5eb80cb3dc058f1c2ca8240ccd144f4ad02d03d8e9cfdb2b2f)
John Tax Payer (john taxpayer4@gmail.com) entered his code to sign the document

14/09/2021 12:53 PM
Secure Hash Number (689da45004d93b5eb80cb3dc058f1c2ca8240ccd144f4ad02d03d8e9cfdb2b2f)
John Tax Payer (john taxpayer4@gmail.com) has viewed the document

14/09/2021 12:57 PM
Secure Hash Number (689da45004d93b5eb80cb3dc058f1c2ca8240ccd144f4ad02d03d8e9cfdb2b2f)
John Tax Payer (john taxpayer4@gmail.com) ticked Consent to sign this document

14/09/2021 12:57 PM
Secure Hash Number (90496342375fb69f3e1979445c14b72903c4efb30719021e5deb91e1ce5dbb67)
John Tax Payer (john taxpayer4@gmail.com) has completed the document

14/09/2021 12:57 PM
Secure Hash Number (90496342375fb69f3e1979445c14b72903c4efb30719021e5deb91e1ce5dbb67)
The document has been viewed and completed by all recipients

14/09/2021 12:57 PM
Secure Hash Number (689da45004d93b5eb80cb3dc058f1c2ca8240ccd144f4ad02d03d8e9cfdb2b2f)
Completed document sent to John Drego on justsigndemo@gmail.com

14/09/2021 12:57 PM
Secure Hash Number (689da45004d93b5eb80cb3dc058f1c2ca8240ccd144f4ad02d03d8e9cfdb2b2f)
Completed document sent to John Tax Payer on john taxpayer4@gmail.com

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	Basic	Busy	Expert <i>Most Popular</i>	Single	Small Team	Enterprise <i>Most Popular</i>	PAYG
Plan Prices	\$330 (Incl. GST) (Approx \$28 Per Month)	\$440 (Incl. GST) (Approx \$37 Per Month)	\$550 (Incl. GST) (Approx \$46 Per Month)	\$770 (Incl. GST) (Approx \$64 Per Month)	\$880 (Incl. GST) (Approx \$73 Per Month)	\$990 (Incl. GST) (Approx \$83 Per Month)	Free
Number of eSignature Request Envelopes via Email	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	No of Envelopes 10 <input type="text"/>
Number of SMS Included in Yearly Plan Extra SMS can be purchased click SMS	100	200	300	400	500	1000	1
Number of Senders	1	3	5	1	5	Unlimited	1
Business branding on every Email sent to signer	With our logo	With our logo	With our logo	Senders logo	Senders logo	Senders logo	Senders logo
Invitation SMS To Signer	With our Name	With our Name	With our Name	With Senders Name	With Senders Name	With Senders Name	With Senders Name
Signing Page where signers go to sign	Our Branding	Our Branding	Our Branding	Senders Branding	Senders Branding	Senders Branding	Senders Branding
Admin controls before document is sent for signing	✗	✓	✓	✗	✓	✓	✓
Share documents with your team members only when you like	✗	✓	✓	✗	✓	✓	✓

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Expiry Period	Never Expire	Never Expire	Never Expire
Package Price (Incl.GST)	\$2,750.00	\$4,950.00	\$8,800.00
Inclusions			
Digital Signature	 DIGITAL SIGNATURE MADE EASY 1 Year Single Corporate Plan Value \$770	 DIGITAL SIGNATURE MADE EASY 1 Year Small Team Corporate Plan Value \$880	 DIGITAL SIGNATURE MADE EASY 1 Year Enterprise Corporate Plan Value \$990

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Number of Vouchers	200 Per Year	300 Per Year	400 Per Year
Price Per Document (Excl. GST)	\$70.00	\$60.00	\$50.00
Expiry Period	12 months	12 months	12 months
Package Price (Incl.GST)	\$1,283.33 (Per Month) \$15,400.00 (Per Year)	\$1,650.00 (Per Month) \$19,800.00 (Per Year)	\$1,833.33 (Per Month) \$22,000.00 (Per Year)
Inclusions			
Digital Signature	 DIGITAL SIGNATURE MADE EASY 1 Year Enterprise Corporate Plan Value \$990	 DIGITAL SIGNATURE MADE EASY 1 Year Enterprise Corporate Plan Value \$990	 DIGITAL SIGNATURE MADE EASY 1 Year Enterprise Corporate Plan Value \$990



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New User (10 Funds)	Free	justsign.com.au Free 10 Envelopes 
1, 5 and 10	\$22.00 Per Fund (Plus GST) 1 Package Price (Incl. GST) \$24.20 5 Package Price (Incl. GST) \$121.00 10 Package Price (Incl. GST) \$242.00	justsign.com.au Free 10 Envelopes 
25 and 50	\$19.00 Per Fund (Plus GST) 25 Package Price (Incl. GST) \$522.50 50 Package Price (Incl. GST) \$1,045.00	justsign.com.au Free 10 Envelopes 
100	\$18.00 Per Fund (Plus GST) Package Price (Incl. GST) \$1,980.00	justsign.com.au 1 Year Basic Individual Plan Value \$330 
150	\$17.00 Per Fund (Plus GST) Package Price (Incl. GST) \$2,805.00	justsign.com.au 1 Year Busy Individual Plan Value \$440 
200	\$16.00 Per Fund (Plus GST) Package Price (Incl. GST) \$3,520.00	justsign.com.au 1 Year Busy Individual Plan Value \$440 
300	\$15.00 Per Fund (Plus GST) Package Price (Incl. GST) \$4,950.00	justsign.com.au 1 Year Expert Individual Plan Value \$550 
500	\$13.00 Per Fund (Plus GST) Package Price (Incl. GST) \$7,150.00	justsign.com.au 1 Year Single Corporate Plan Value \$770 
750	\$12.00 Per Fund (Plus GST) Package Price (Incl. GST) \$9,900.00	justsign.com.au 1 Year Single Corporate Plan Value \$770 
1000	\$11.00 Per Fund (Plus GST) Package Price (Incl. GST) \$12,100.00	justsign.com.au 1 Year Small Team Corporate Plan Value \$880 
1500	\$10.00 Per Fund (Plus GST) Package Price (Incl. GST) \$16,500.00	justsign.com.au 1 Year Small Team Corporate Plan Value \$880 
2000	\$9.00 Per Fund (Plus GST) Package Price (Incl. GST) \$19,800.00	justsign.com.au 1 Year Enterprise Corporate Plan Value \$990 
4000	\$7.00 Per Fund (Plus GST) Package Price (Incl. GST) \$30,800.00	justsign.com.au 1 Year Enterprise Corporate Plan Value \$990 
7000	\$6.00 Per Fund (Plus GST) Package Price (Incl. GST) \$46,200.00	justsign.com.au 1 Year Enterprise Corporate Plan Value \$990 
10000	\$5.00 Per Fund (Plus GST) Package Price (Incl. GST) \$55,000.00	justsign.com.au 1 Year Enterprise Corporate Plan Value \$990 

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